

**CHILD PROTECTIVE SERVICES LAW (CPSL)
DIOCESE OF GREENSBURG**

CLEARANCE REQUIREMENT checklist for your records

Thank you for volunteering at St. Agnes Parish. The Diocese of Greensburg updated its clearance requirements for volunteering to further protect children after several new laws were enacted in the Commonwealth. Your cooperation with these requirements enables our parish to continue to serve the needs of our people and the community. All volunteers must complete the following:

_____ **VIRTUS®** *Protecting God's Children* One time only
www.virtusonline.org

_____ **Diocese of Greensburg Code of Pastoral Conduct**
Needs to be re-signed each time the Diocese updates the code.
www.dioceseofgreensburg.org → **About** → **Protecting Children** →
The Code of Pastoral Conduct

_____ **PA State Police Criminal History Report** (Fee waived for volunteers; repeat every five years)
If you have completed a Criminal History Report within the past five years, you can turn in a copy of that to the St. Agnes Office and you do not need to request a new one.
epatch.state.pa.us

_____ **PA Child Abuse History Clearance** (Fee waived for volunteers; repeat every five years)
If you have completed a Child Abuse History Clearance within five years, you can turn in a copy of that to the St. Agnes Office and you do not need to request a new one.
www.compass.state.pa.us/cwis

_____ **Volunteer Affidavit Option** (Repeat every five years)
If you have been a Pennsylvania resident continuously for the last 10 years and have not committed certain designated crimes, you may sign a formal and officially notarized Affidavit under oath to this effect and therefore do not need to do fingerprinting.
www.dioceseofgreensburg.org → **About** → **PA Child Services** → **Volunteer Affidavit**

-OR-

FBI Criminal History Report (Fingerprinting required; cost: \$25.75)
If you have completed an FBI fingerprint clearance within five years, you can turn in a copy of that to the St. Agnes Office and you do not need to request a new one.
www.pa.cogentid.com → **Choose the Department of Human Services**

_____ **Mandated and Permissive Reporting Training Course** One time only
www.reportabusepa.pitt.edu

Please turn in each certificate and/or clearance result to the St. Agnes office as you obtain it. If you have *any* questions, if you need to set up a time to use a computer at St. Agnes or would like more personalized instructions, please call the office at 724-863-2626 or e-mail stagnes@dioceseofgreensburg.org. Once again, thank you for your efforts at ensuring our children's safety.