

**DIOCESE OF GREENSBURG
SPEAKER POLICY SUBMISSION FORM**

Inviting Party: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Name of Speaker: _____

Event: _____ Date of Event: _____ Place: _____

Topic Speaker will cover: _____

- A. Please provide below in narrative form on the opposite side, a brief description of the speaker, his/her fidelity to the Magisterium, and a listing of other dioceses in which this speaker has presented on this topic and when.
- B. Please attach to this form the curriculum vitae or a resume of the speaker, including biographical information of the speaker.
- C. If the speaker is a priest or deacon from another diocese, please attach a **celebret** or a letter from his diocesan bishop or religious superior stating that he is a priest or deacon in good standing.
- D. If the speaker is a professor of Religion or Theology, please attach a mandatum from their bishop.
- E. If the speaker is speaking to youth, please attach copies of the speaker's Criminal and Child Abuse Clearances from their state of residence, FBI Fingerprint Check, and verification from the speaker's home diocese that they have attended the diocesan approved Child Abuse Training. These documents must be current and dated within one year of the event.

Please submit these materials to:

Office for Evangelization and Faith Formation
723 East Pittsburgh Street
Greensburg, PA 15601
Attention: Speaker Approval

**DIOCESE OF GREENSBURG
SPEAKER POLICY CHECKLIST**

Please submit the following items with the submission form. No submission form will be accepted unless these items are included.

_____ Cover letter.

_____ Curriculum vitae or resume of the speaker.

_____ If speaker is a priest or deacon, documentation from diocesan bishop or religious superior that he is in good standing.

_____ If the speaker is a professor of Religion or Theology, a mandatum from their bishop.

_____ If this is a youth event, the speaker's criminal and child abuse clearances from their state of residence, FBI Fingerprint Check, and verification that they have attended their home diocese's approved child abuse training.