

**CHILD PROTECTIVE SERVICES LAW (CPSL)
DIOCESE OF GREENSBURG**

CLEARANCE REQUIREMENT checklist for your records

Thank you for volunteering at St. Agnes Parish. The Diocese of Greensburg updated its clearance requirements for volunteering to further protect children after several new laws were enacted in the Commonwealth. Your cooperation with these requirements enables our parish to continue to serve the needs of our people and the community. For a more detailed information and instructions, please visit www.dioceseofgreensburg.org. Select Youth Protection, then PA Child Services. The following is a checklist for your convenience. All volunteers must complete:

_____ **VIRTUS®** *Protecting God's Children* (Initial course)
Protecting God's Children Re-Certification for Adults **OR**
Keeping the Promise Alive (Repeat every 5 years after the initial course)
www.virtusonline.org

_____ **Diocese of Greensburg Code of Pastoral Conduct**
(Needs to be re-signed each time the Diocese updates the code)
**www.dioceseofgreensburg.org → About → Protecting Children →
The Code of Pastoral Conduct**

_____ **PA Criminal History Record Check** (Fee waived for volunteers; repeat every five years)
If you have completed a Criminal History Report within the past five years, you can turn in a copy of that to the St. Agnes Office and you do not need to request a new one.
epatch.state.pa.us

_____ **Child Abuse History Clearance** (Fee waived for volunteers; repeat every five years)
If you have completed a Child Abuse History Clearance within five years, you can turn in a copy of that to the St. Agnes Office and you do not need to request a new one.
www.compass.state.pa.us/cwis

_____ **Volunteer Affidavit Option** (Repeat every five years)
If you have been a Pennsylvania resident continuously for the last 10 years and have not committed certain designated crimes, you may sign a formal and **officially notarized** Affidavit under oath to this effect and therefore do not need to do fingerprinting.
**www.dioceseofgreensburg.org → About → PA Child Services → Volunteer Affidavit
-OR-**

FBI Fingerprint Clearance
If you have completed an FBI fingerprint clearance within five years, you can turn in a copy of that to the St. Agnes Office and you do not need to request a new one.
www.indentogo.com

_____ **Mandated and Permissive Reporting Training Course** (One time only)
www.reportabusepa.pitt.edu

Please turn in each certificate and/or clearance result to the St. Agnes office as you obtain it. If you have *any* questions or if you need to set up a time to use a computer at St. Agnes or make an appointment for assistance, please call the office at 724-863-2626. Once again, **thank you** for your efforts at ensuring our children's safety!